IQAC Meeting
Bahona College

Date:09.10.2024	Venue: Arts Conference Hall

Agenda:

1. Discussion on Reconstitution of IQAC
2. Discussion on International Seminar
3. Discussion on Admission Drive
4. Discussion on Inauguration of Journal of Intellectuals (JOI)
5. Discussion on Environment and Climate Cell Policy of Bahona College
6. Discussion on AQAR 2023-24
7. Discussion on NAAC, 27 preparedness
8. Discussion on Audit (AAA, Green, Energy, etc.)
9. Miscellaneous

Actions	Person(/s) taking part	Discussion points	Outcome/ Decisions
President taking seat	*Dr. Submit Chaliha Principal, Bahona College*		
Welcome Address	*Dr. Pankaj Bora, IQAC Coordinator, Bahona College*		
Discussion on Reconstitution of IQAC	*1.Dr. Pankaj Bora* *2.Dr. Sumbit Chaliha*	*1.Brief presentation by Dr. Pankaj Bora, Assistant Professor, about the guidelines for the constitution of IQAC.* *Dr. Submit Chalika, Principal* mentioned about the teacher representatives and Dr. Pankaj Bora mentioned about the other IQAC members in different cells and committees.	*Approved.*
Discussion on International Seminar	*1.Dr. Pankaj Bora*	*Brief presentation by Dr. Pankaj Bora about the upcoming International Seminar during 12th and 13th december, 2024.*	
Discussion on Admission Drive	*1. Dr. Submit Chaliha* *2. Dr. Parinita Borah* *3. Dr. Pankaj Bora*	*Dr. Pankaj Bora discussed visiting different schools for counseling by the faculty members. Principal Dr. Chaliha mentioned Dr. Mridul Dutta as Coordinator for the same.* *Dr. Parinita Borah, Academic VP suggested organizing Outreach programs at the nearby schools.*	*Approved.*
Discussion on Inauguration of	*1. Dr. Himangshu Rajbonshi*	*1.Dr. Himangshu Rajbonshi discussed the publication of the 2nd issue of JOI with 11 articles across the globe.*	*Inaugurated*

Journal of Intellectuals (JOI)			
Discussion on Discussion on Environment and Climate Cell Policy of Bahona College	*1.Dr. Parbeen Iraqui* *2. Dr. Sangeeta Das* *3. Dr. Parinita Borah*	*Dr. Parbeen Iraqui, Assistant Professor, Zoology Department discussed the policy on Environment and Climate Cell, Bahona College.* *Dr. Sangeeta Das, Assistant Professor, Botany Department, suggested inclusion of the disposable mechanism of radioactive waste.* *Dr. Parinita Borah, Academic VP suggested installation of one more incinerator in the college campus.*	*Approved after few modifications*
Discussion on AQAR 2023-24	*1. Dr. Submit Chaliha* *2. Dr. Pankaj Bora*	*Dr. Pankaj Bora, discussed 101 metrics to be covered in AQAR for the year 2023-24.* *Dr. Submit Chaliha requested everyone to keep all data (personal and stakeholders) up-to-date by November, 2024.*	
Discussion on NAAC, 27 preparedness	*1. Dr. Pankaj Bora*	*Dr. Pankaj Bora discussed different metrics for the upcoming NAAC assessment to be held during 2027.*	
Discussion on Audit (AAA, Green, Energy, etc.)	*1. Dr. Submit Chaliha*	*DR. Submit Chaliha, Principal, Bahona College assigned the following faculty members for doing various audits:* ***AAA**-Mr. A. Bharali, dr. Mridul Dutta & Dr. Kasturi Goswami* ***Green Audit**- Mr. B. Dowarah & Mr. D. Tamang* ***Energy Audit**- Dr. Pragyan J. Gogoi & Dr. Himagshu Rajbongshi.* ***Library Audit**- Mr. Samir Ranjan Baruah & Dr. Pankaj Borah* ***Sports Audit**- Mr. Alock Kr. Dutta & Ms. Somi Kalita.* ***Fire-safety Audit-** Dr. Sanjay Mili & Dr. Mayurima Borthakur.* ***Inclusivity Audit** (PWD Friendly)-Dr. Reema Rabha & Dr. Pankaj Bora* ***Disaster Management Plan**- IQAC will chalk out a committee on it.*	
Miscellaneous	*1. Dr. Parinita Borah* *2. Mr. Ajit Borah* *3. Dr. Submit Chaliha* *4. Dr. Pankaj Bora*	*Dr. Parinita Borah, discussed approaching about 25 farms for the students Internship Program.* *She also requested the faculty members to apply to ASTEC for funding for installation of one more incinerator at the college campus.* *Mr. Ajit Borah also discussed a formal approach to different farms for initiating Expression of Interest (EOI) by doing MoU with farms.* *He also suggested the name of the persons concerned with different services such as water*	

		supply, electricity, etc. somewhere within the college campus. *One person needs to be assigned in the Arts' building for regular mopping and cleaning.* *Dr. Submit Chaliha requested Mr. Ajit Bora, Secretary, Alumni Association to call a formal executive meeting to discuss the progress of the alumni association.* *Members suggested for reconstitution of the alumni association-* *Ms. Mainumoni Saikia, Mr. Diganta P. Gogoi, Dr. Kasturi Goswami.*	
Vote of Thanks	*Dr. Pankaj Bora* *IQAC Coordinator*	*He thanked all the members present in the meeting for their active participation and valuable suggestions provided.*	*Declared end of the session.*
(Signature) Coordinator, IQAC, Bahona College		*(Signature)* Chairperson, IQAC, Bahona College	