IQAC Meeting
Bahona College

Date: 18.08.2022	Venue: Rupkonwar Conference Hall

Agenda:

1. Selection of Hotel for NAAC Peer Team
2. Discussion related to the visit schedule
3. Discussion on Student Orientation
4. Miscellaneous

Attendees: (Signature enclosed)

Actions	Person(/s) taking part	Discussion points	Outcome/Decisions
President taking seat	*Dr. P. K. Dutta, Principal, Bahona College*		
Welcome Address	*Dr. Pankaj Bora, IQAC Coordinator*		
Selection of Hotel for NAAC Team	*1. Dr. Pankaj Bora* *2. Mr. Bikrom Bora* *3. Dr. Prasanna Kr Dutrta* *4. Dr. Rofique Ahmed* *5. Dr. Submit Chaliha* *6. Dr. Indrani Borthakur* *7. Dr. Reema Rabha* *8. Dr. Sangeeta Das*	*1.Brief discussion on the probable Hotels in the Jorhat City area.*	
Discussion related to visit schedule	*1.Dr. Pankaj Bora*	*1.Brief presentation by Dr. Pankaj Bora, IQAC Coordinator on selection of dates regarding NAAC Peer Team visit schedule.* *2. Tentative schedule dates taken were:* *27th &28th September,22* *14th & 15th October,22* *4th & 5th November, 22*	*Approved*
Discussion on Student Orientation	*1. Dr. Pankaj Bora* *2. Dr. Submit Chaliha*	*Discussion on orienting the students at both Department and college level.*	*Approved*
Remarks from the Chairperson	*Dr. P.K. Dutta Principal, Bahona College*	*He urged everyone present in the meeting to work for better performance in the upcoming NAAC Peer Team Visit*	
Vote of Thanks	*Dr. Pankaj Bora Coordinator, IQAC, Bahona College*	*He thanked all the members present in the meeting for their active participation and valuable suggestions provided.*	*Declared end of the session.*

(Signature) Coordinator, IQAC, Bahona College	*(Signature)* Chairperson, IQAC, Bahona College