Template of Minutes
IQAC Meeting
Bahona College

Date:12.07.2022	Venue: Rupkonwar Conference Hall

Agenda:

1. Presentation by IQAC Coordinator on DVV
2. Presentation by IQAC Coordinator on DVV response
3. Criteriwise presentation on DVV file responses
4. Remarks from the Chairperson
5. Vote of Thanks

Attendees:

Actions	Person(/s) taking part	Discussion points	Outcome/Decisions
President taking seat	*Dr. P. K. Dutta, Principal, Bahona College*		
Welcome Address	*Dr. P. K. Dutta, Principal, Bahona College*		
Presentation by IQAC Coordinator on DVV	*Dr. Pankaj Bora, IQAC Coordinator*	*1.Brief presentation by Dr. Pankaj Bora, IQAC Coordinator on DVV by NAAC*	
Presentation by IQAC Coordinator on DVV response	*1.Dr. Pankaj Bora*	*1.Brief presentation by Dr. Pankaj Bora, IQAC Coordinator on DVV file responses.* *2. Stated the change in Value suggested by NAAC*	
Discussion on DVV Clarification	*1. Dr. Shantana Saikia* *2.Dr. Rofique Ahmed* *3.Dr. Sangeeta Das* *4. Amarjyoti Bharal*	*Briefly discussed the queries and suggested responses.* *Decided to consider the corrected value and NAAC suggested values except total number of ICT enabled Classrooms and Seminar Halls.*	*Approved*
Criteriwise presentation on DVV file responses	*1. Dr. Pankaj Bora* *2. Mr. Bikrom Bora* *3. Dr. Prasanna Kr Dutrta* *4. Dr. Rofique Ahmed* *5. Dr. Anupam Chanda* *6. Dr. Himanfshu Rajbongshi* *7. Dr. Reema Rabha* *8. Dr. Sangeeta Das* *9. Dr. Kasturi Goswami* *10. Dr. Aishwannya Sharma* *11. Dr. Parbeen Iraqui* *12. Dr. Anupam Chanda*	*1.Dr. Pakaj Bora discussed DVV file responses of Criterion 1 .* *2. Mr. Bikrom Bora discussed DVV file responses of Criterion 2 .* *3. Dr. Himanfshu Rajbongshi discussed about DVV file responses of Criterion 3* *4. Dr. Reema Rabha discussed DVV file responses of Criterion 4.* *5. Dr. Kasturi Goswami discussed DVV file responses of Criterion 5 .* *6. Dr. Aishwannya Sarma discussed DVV file responses of Criterion 6 .* *7. Dr. Parbin Iraqui Discussed the DVV file responses of Criterion 7 .*	*Approved*

Remarks from the Chairperson	*Dr. P.K. Dutta Principal, Bahona College*	*He urged everyone present in the meeting to work for better performance in the upcoming NAAC assessment.*	
Vote of Thanks	*Dr. Pankaj Bora Coordinator, IQAC, Bahona College*	*He thanked all the members present in the meeting for their active participation and valuable suggestions provided.*	*Declared end of the session.*
(Signature) Coordinator, IQAC, Bahona College		*(Signature)* Chairperson, IQAC, Bahona College	