IQAC Meeting
Bahona College

Date:06.02.2025	Venue: Arts Conference Hall

Agenda:

1. Discussion on Interdepartmental Students' Seminar
2. Discussion on Idea Pitching Competition
3. Discussion on Review of AQAR 2023-24
4. Discussion on ERP
5. Miscellaneous

Actions	Person(/s) taking part	Discussion points	Outcome/ Decisions
President taking seat	*Dr. Submit Chaliha Principal, Bahona College*		
Welcome Address	*Dr. Pankaj Bora, IQAC Coordinator, Bahona College*		
Discussion on Interdepartmental Students' Seminar	*1.Dr. Pankaj Bora* *2.Dr. Sumbit Chaliha*	*1.Brief presentation by Dr. Pankaj Bora, Assistant Professor, about organising interdepartmental students' seminar. Faculty member- Ms. Polypriya Borgahain, Dr. Munmi Bora, Dr. Geeti Kaberi Dutta and Dr. Dimple Pathak was nominated for organising and con on the theme conducting the same Nature and Science.*	*Approved.*
Discussion on Idea Pitching Competition	*1.Dr. Pankaj Bora*	*Brief presentation by Dr. Pankaj Bora about the upcoming Idea Pitching Competition to be organised jointly by IQAC, IIC, Skill and Entrepreneurship Development Cell & Alumni Association, Bahona College. Mrs. Ilaxi Bora was entitled to the organization of a seminar on Skill Development.*	
Discussion on Review of AQAR 2023-24	*1. Dr. Submit Chaliha* *2. Dr. Parinita Borah* *3. Dr. Pankaj Bora*	*Discussion was held on the following key points:* *1. Departmental scholarship numbers will be increased.* *2. Students placement and progression data not received from English and History Departments. They were requested to submit ASAP.* *3. AQAR matrix numbers 5.2.3, 5.4.1 were suggested modifications before final submission.*	*Approved.*
Miscellaneous	*1. Dr. Parinita Borah* *2. Dr. Submit Chaliha* *3. Dr. Pankaj Bora*	*Dr. Parinita Borah, discussed conducting Unit tests for the students after the completion of each unit by the faculty members.* *She also requested the faculty members to apply to ASTEC and other funding agencies for funding for*	*Decided to introduce ERP.*

	4. *Dr. Sangeeta Das*	*installation of one more incinerator and others at the college campus.* *The principal also discussed organizing different events like extempore writing among the students to culture writing habits among the students.* *Dr. Sangeeta Das, suggested publishing the best articles in the college magazine to motivate the students. The publication cell was entitled with the activity.* *Dr. Pankaj Bora discussed the outcome of the International Seminar organized by IQAC during December, 2024.* *Dr. Pankaj Bora discussed the importance of an ERP and its advantages.*	
Vote of Thanks	*Dr. Pankaj Bora* *IQAC Coordinator*	*He thanked all the members present in the meeting for their active participation and valuable suggestions provided.*	*Declared end of the session.*
(Signature) Coordinator, IQAC, Bahona College		*(Signature)* Chairperson, IQAC, Bahona College	