


Anusmita Hazarika



Carmel School

Cinnamara, Jorhat - 785008, Assam

Ref No.
Date :

LETTER OF PERMANENT APPOINTMENT

01.07.2021

To,

Ms Anusmita Hazarika,
Charigaon, Bebejia, Jorhat - 785001

Dear Ms Anusmita Hazarika,

The management is pleased to confirm you in service as an assistant teacher in this Institution with effect from **1st July 2021**.

You will be paid a salary in the scale of 14000-49000; present basic being Rs. 22,700/- (Pay band 14000+ Grade Pay 8700) and any other allowance admissible and sanctioned by the Governing Body or the Founder Body from time to time.

Should you wish to resign from service three months notice or three month's salary in lieu thereof will have to be given by you. Should the Management decide to terminate your services, three month's notice or three month's salary in lieu thereof will be given to you.

As an employee of this School, you will not be allowed to give tuitions to any students.

Please sign the duplicate of this letter as an acceptance of the above terms and conditions and of service rules enclosed herein. We hope that your period of service with us will be both happy and productive.

Yours faithfully,

.....
(Sister Sarita Menezes A.C.)
Principal

Principal
CAARMEL SCHOOL
JORHAT

.....
(Sister M. Nilanjana A.C.)
Management Representative

Signature of the employee in acceptance of the above terms and conditions.

.....
(Ms Anusmita Hazarika)
Signature of the Employee

01.07.2021
Date

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