Action Taken Report

On

Alumni Feedback

Prepared by

IQAC, Bahona College

for the

Academic Year- 2020-2021

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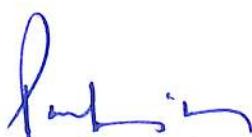
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Introduction:

Feedback analysis plays a crucial role in the evaluation, development, and enhancement of the quality of the learning experience and process. The College collects feedback on various curriculum aspects and courses from different stakeholders such as the students, alumni, faculty, employers, and parents for the quality assurance of higher education. The feedback collected from the individuals has been analyzed and taken into consideration and changes were introduced as per the suggestions and requirements.

About the Feedback Report:

A survey was conducted in which 374 alumni members of the college participated and responded to several questions regarding course content, teaching-learning process, curriculum/syllabus/evaluation process, academic environment, co-curricular activities, and their emotional attachment to the college.

Recommendations based on the Feedback:

From the feedback analysis of the alumni members, the following recommendations were received-

1. More discussions with students, parents, and teachers should be encouraged.
2. Research activities should be improved.
3. Extension of a college campus
4. Cleanliness of the classrooms, washroom areas of the college, and boys hostel.
5. More office staff requirements for admission form filling procedure.

6. A College bus services for the students and teachers coming from Jorhat town and other distant places.

7. More initiatives should be taken in terms of sports activities, particularly for girls. Self-defense training should be provided to every student.

8. Vocational courses may be more focused on as per academic guidelines.

9. The laboratory infrastructures need to be improved.

10. The examination form fill-up system should be improved.

11. A college museum is also an urgent need at this time.

12. More requirements of faculty and office staff.

13. more sophisticated Smart classrooms.

14. Development towards physical education

15. Rebuilding of boy's common room and boy's toilet

16. The hostel facility may be improved.

17. Introduce job orientate certificate course

18. Modern courses like Psychology, Anthropology, Entrepreneurship, sustainability, etc. need to be included.

19. Infrastructure in sports, cultural and recreational activity, library, fast aid, women's hygiene, etc. Should be upgraded

20. Community experience and social exposure/experience should be part of the curriculum

21. A career test by psychometric and a dedicated career counseling cell with campus placement is needed of the hour.

22. Entrepreneurial courses can be started

Actions proposed by IQAC:

- For better student-teacher interaction, department-level parents-teachers meetings should be organized.
- Morning assembly should resume once covid cases decline and Open-Air meetings are permitted.
- To organize students' seminars, workshops on research methodology for improving research culture among students.
- The college should take initiative for the extension of a college campus.
- To encourage the support staff to keep the campus and the buildings clean.
- To train the staff and students about the online admission mechanism.
- To purchase new sports items and to introduce a self-defense course.
- To set up a museum in the college.
- To upgrade the classrooms and to make them ICT-enabled.
- To introduce one diploma course on computer science and one certificate course on domestic electrification.
- Modern courses like Psychology, Anthropology, Entrepreneurship, sustainability should be introduced.
- To make community service a part of the curriculum.
- And other recommendations mentioned in the analysis report.

Actions taken by the college administration:

Based on the recommendations received, the following actions are taken by the college.

- For better student-teacher interactions, department-level parent-teachers meets and IQAC level student interactions have been regularly organized

by the college. Also, the college encourages student mentoring sessions and regular maintenance of student diaries.

- For promoting more research-oriented activities, college-level student seminars and group discussion activities have been conducted. Efforts have been taken for improving Laboratory infrastructure facilitates and quotations for purchasing new instruments, glassware and chemicals have been placed and some have been already received and functional.

- Regarding the extension of a college campus, no adjacent suitable area has been located till now. However, College authorities are constantly working on the matter.

- Issues dealing with cleanliness of college and hostel campus, the salary of support staff have been increased and their job responsibilities have been explained. Also, proposals have been taken for funding and renovation of washroom facilities of students in college hostels.

- To tackle the admission-related problems, the form filling-up process has been made online and our staff has been trained to solve any queries that may appear during the process. Better strategies are being planned for the smooth conduct of the process.

- Concerning the suggestions received related to improvement in sports activities for men and women students, new sports equipment has been purchased, MoU has been signed with various institutions, self-defense and yoga camps and workshops have been conducted.

- A proposal has been prepared and presented for a college museum by the Department of history.

- For promoting smart classrooms, LCD projectors, smart boards have been installed in some classrooms, and some are under process.

- Regarding vocational courses, college authorities have taken initiatives for introducing diploma courses in computing application, electrician courses, and job certificate courses. Also, after the introduction of the new educational policy, modern courses like Psychology, Anthropology, Entrepreneurship, sustainability, etc can be addressed.
- Community experience and social exposure/experience have been addressed by courses under NSS, Bahona College.
- Suggestions regarding introducing college bus service to and from Jorhat town, the authorities will discuss the matter and take decisions by analyzing the number of students coming from Jorhat town for taking a fruitful action.

Remarks:
- Regular morning assembly has been organized every Monday at the playground in front of the Indoor stadium.
- Departmental-level seminars and workshops have been organized to promote research among the students.
- The online admission and examination form fillup process has been implemented.
- ICT-based classes have been taken by the faculties to promote more digital awareness among students.
- Diploma courses in computing application, electrician courses, and job certificate courses have been introduced.
- College authorities are constantly working on the extension of the college campus.
- College has proposed funding and renovation of washroom facilities of students in college hostels.

- MoU has been signed with various institutions, self-defense and yoga camps and new sports equipment has been purchased.
- Introducing bus service from Jorhat town to Bahona College is under planning.

Conclusions:

Bahona College is one of the renowned institutions in Jorhat city of Assam. Alumnus of Bahona College is engaged in various well-known organizations. Bahona College has a well-structured online feedback system available in the feedback portal of Bahona College website, through which we collect feedback from different stakeholders of Bahona College. Similarly, we collect feedback from our alumni also. After the collection of the feedback, we analyzed it and on the basis of the analysis, we prepared a feedback report. In this feedback report, we have included the suggestions and recommendations given by the alumnus to improve the facilities of the college, based on the suggestions we prepared an Action Taken Report. In this action taken report, we have mentioned the actions taken by the college as well as we also mentioned the points on which we will take actions in future.

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