YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution Bahona College

- Name of the Head of the institution: Dr. Sumbit Chaliha
- Designation: Principal
- Does the institution function from its own campus?: Yes
- Phone no./Alternate phone no.: 09435350989
- Mobile No: 09435350989
- Registered e-mail: bahonacollege@rediffmail.com
- Alternate e-mail: report.iqac@bahonacollege.edu.in
- Address: Bahona College
- City/Town: JORHAT
- State/UT: ASSAM
- Pin Code: 785101

2.Institutional status

- Affiliated / Constitution Colleges: Affiliated
- Type of Institution: Co-education
- Location: Rural
- Financial Status: UGC 2f and 12(B)

- Name of the Affiliating University — **Dibrugarh University**
- Name of the IQAC Coordinator — **Dr. Pankaj Bora**
- Phone No. — **09101354184**
- Alternate phone No. — **09101354184**
- Mobile — **09101354184**
- IQAC e-mail address — **report.iqac@bahonacollege.edu.in**
- Alternate e-mail address — **iqac@bahonacollege.edu.in**

3.Website address (Web link of the AQAR (Previous Academic Year) — https://www.bahonacollege.edu.in/iqac/reports

4.Whether Academic Calendar prepared during the year? — **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: — https://backendbahona.corexx.in/src/uploads/COLLEGE_AC/Academic%20Calendar%202023%2024%20Revised_OHe3i0xsFs.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A+	3.36	2022	18/10/2022	17/10/2027

6.Date of Establishment of IQAC — **15/06/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	DBT-NER Institutional Biotech Hubs at Bahona College, Jorhat, Assam	DBT	2023 (For 3 Years)	3148045/-
Faculty	ICSSR Major research Project	ICSSR	2024	1400000/-

8.Whether composition of IQAC as per latest NAAC guidelines Yes

- Upload latest notification of formation of IQAC — View File

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report — No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Workshops and Seminars: Organized a Workshop on Research Methodology and a Human Rights Seminar, enhancing academic engagement.

Community Extension Services: Continued digital literacy and skill development initiatives in adopted villages and nearby localities.

New Courses: Introduced new degree-level courses to meet the academic needs of students.

'Anubandha' Journal: Launched the college journal 'Anubandha' to promote academic publications.

Students attendance policy: New policies for students attendance adopted

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To organize one workshop on Research methodology, 2. To organize one international seminar. 3. To start new courses 4. To promote entrepreneurship among students. 5. To develop new and relevant policies.	1. A Workshop on Research Methodology was organized. 2. A Seminar on Implementation of NEP 2020 was organized. 3. Community extension services at adopted villages and in nearby localities were continued. 4. Research and Publication culture among teachers and students was promoted. 5. New courses and programs at the degree level were introduced. 6. A seminar on Human Rights was organized. 7. A new Journal with the title 'Anubandha' started.

13.Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC of Bahona College	06/02/2025

14.Whether institutional data submitted to AISHE

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• Mobile No:	**09435350989**
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• Address	**Bahona College**
• City/Town	**JORHAT**
• State/UT	**ASSAM**
• Pin Code	**785101**
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• Location	**Rural**
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IQAC of Bahona College	06/02/2025

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2024	04/02/2025

15.Multidisciplinary / interdisciplinary

Bahona College embraces a multidisciplinary approach in its academic and co-curricular endeavors, staying true to its mission and vision. Students engage with a wide range of subjects, including Environmental Studies, Gender Studies, and Human Rights, demonstrating the institution’s dedication to holistic education. Under the current CBCS framework, Environmental Science is offered as a compulsory AECC course, ensuring environmental awareness is integral to the curriculum. In line with the introduction of NEP 2020 during the 2023-24 academic session, the college has expanded its offerings to include more

multidisciplinary courses, enriching students' learning experiences and broadening their perspectives. The college actively promotes interdisciplinary learning through workshops, seminars, and collaborative projects, encouraging students to form teams that span diverse disciplines. Community engagement remains a key focus, with students participating in outreach initiatives addressing critical issues such as gender equity, education, health, and environmental sustainability. Bahona College's Perspective Plan and its Teaching, Learning, and Evaluation Policy further emphasize the institution's commitment to multidisciplinary education. These initiatives align with the objectives of NEP 2020, fostering a forward-looking and inclusive educational environment. Additionally, an Integrated Teacher Education Program (ITEP) is planned for introduction from the 2024-25 academic year, further strengthening the college's commitment to multidisciplinary and professional education.

16.Academic bank of credits (ABC):

As an affiliated college under Dibrugarh University, Bahona College adheres to the regulations set by the university. Currently, the college is not registered with the National Academic Depository (NAD) or the Academic Bank of Credits (ABC). However, it acknowledges and supports the concept of ABC, and as the university has started the process, the college has also initiated steps to implement it in accordance with the NEP 2020. In the meantime, the college encourages its students to register with ABC to facilitate credit transfer opportunities within the existing CBCS system.

17.Skill development:

Bahona College actively organizes skill development activities for its stakeholders, focusing on areas such as soft skills, language proficiency, and ICT training for students. In addition, the college conducts specialized training programs for neighboring communities, covering entrepreneurial skills like mushroom cultivation, vermicompost production, and other income-generating activities. The College offers various skill-based courses, while Skill Enhancement Courses are integrated into the academic curriculum to ensure comprehensive development. Plans are also underway to establish an Innovation and Incubation Center to further promote and support skill development initiatives. The college's Perspective Plan and Teaching, Learning, and Evaluation Policy prioritize skill development for all stakeholders. As part of its outreach efforts, the college regularly conducts skill development programs in seven adopted

villages, aligning with the principles of the NEP 2020 to promote inclusive and holistic growth.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Bahona College incorporates the Indian Knowledge System into its teaching and learning framework, offering courses in both Assamese and English mediums. To promote this initiative, the college organizes activities such as webinars on Puppetry Culture, traditional dramas, and folk music competitions. Plans are also underway to introduce certificate courses like Indigenous Medicine Knowledge to further integrate traditional Indian wisdom into the curriculum. By leveraging modern technology, including e-resources and ICT-enabled classrooms, the college aims to preserve and promote traditional Indian knowledge effectively. Its well-stocked library, featuring literature on religion, art, and culture in both English and Assamese, serves as a valuable resource for this endeavor. Through these efforts, Bahona College aligns its initiatives with the principles of NEP 2020, fostering a harmonious blend of traditional and modern education.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Bahona College prioritizes Outcome-Based Education (OBE), ensuring that both teachers and students are aligned with the specific objectives of each course. Students are encouraged to set clear goals for skill development and knowledge acquisition, with the flexibility to adjust elective courses according to their interests and aspirations. Faculty members provide a wide range of learning materials, available online, promoting self-paced learning and independent study. The college emphasizes experiential learning by organizing field visits and practical training opportunities, complemented by workshops and seminars to enhance hands-on learning. These initiatives highlight Bahona College's commitment to implementing the NEP 2020, with a strong focus on outcome-driven education that equips students with the necessary skills and knowledge for future success.

20.Distance education/online education:

Bahona College operates a Distance Education center offering courses from Higher Secondary to Post-Graduation levels, providing both online and offline learning options to cater to the diverse needs of students. The college subscribes to Google Workspace, ensuring a seamless experience for online teaching and learning. Additionally, the Digital Learning Cell plays a pivotal

role in supporting the integration of technology into education. The college's library is fully digitized, allowing students easy access to a wide range of resources. Efforts are also underway to transform the college website into a comprehensive learning platform, featuring recorded webinars, workshops, and other educational materials. Students are encouraged to utilize Open Educational Resources (OERs) and online learning platforms like Coursera and Udemy to enhance their theoretical and practical knowledge. These initiatives demonstrate Bahona College’s commitment to providing a flexible, technology-driven learning environment that aligns with the objectives of the National Education Policy 2020.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	341

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	736

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	251

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	195

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**53**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**51**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**14**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**119.41631**
4.3 Total number of computers on campus for academic purposes	**81**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Affiliation and Curriculum Design Bahona College, affiliated with Dibrugarh University, follows the university's curriculum for degree programs and independently designs certificate courses to enhance skill development.

Prospectus Publication An annual prospectus provides details on curriculum, academic policies, and student support services.

Academic Planning and Execution The academic calendar aligns with Dibrugarh University, covering admissions, exams, seminars, and field visits. A committee prepares the central class routine, while departments create schedules based on syllabus requirements.

Orientation and Teaching Methodologies Orientation programs introduce students to course structures and policies. Departments formulate semester-wise teaching plans, monitored by HoDs to ensure timely syllabus completion.

Innovative Curriculum Delivery Bahona College integrates Google Suite for online learning. Tutorial and remedial classes support students in overcoming learning gaps.

Assessment and Feedback Mechanisms Examinations are conducted per Dibrugarh University guidelines. Feedback from students, faculty, alumni, and employers helps improve curriculum delivery and overall academic experience.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://backendbahona.corexx.in/src/uploads/COLLEGE_AC/Academic%20Calendar%202023%2024%20Revised_OHe3i0xsFs.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Bahona College aligns its academic activities with Dibrugarh University's Academic Calendar, incorporating essential college-specific events and holidays. The schedule includes teaching-learning activities, holidays, college events, and exam dates, covering both Internal and Semester End Examinations.

The Academic Calendar is published in the prospectus and on the college website for easy access by students and faculty.

Continuous Internal Evaluation (CIE) is strictly followed, with Heads of Departments planning teaching sessions, exams, seminars, and assignments in alignment with the calendar. Students are

informed in advance about sessional exams, seminar presentations, group discussions, and assignment deadlines. Internal Assessment marks are publicly disclosed to ensure transparency.

Experiential learning is encouraged through scheduled field visits, helping students gain practical insights. Teachers guide students in selecting seminar topics based on these visits, with seminar performance and group discussions contributing to Internal Assessment Marks.

End Semester Examinations follow the university's schedule, with advance notices for student preparation. Co-curricular events, including College Week and Freshman Social, are organized per the Academic Calendar to promote holistic student development.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://backendbahona.corexx.in/src/uploads/COLLEGE_AC/Academic%20Calendar%202023%2024%20Revised_OHe3i0xsFs.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

40

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Bahona College integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability into its curriculum for the academic year 2023-24. These themes are embedded across various academic programs to ensure students develop a comprehensive understanding of these societal concerns.

Subjects such as Political Science, History, English, and Education include content addressing gender issues, environmental sustainability, ethical values, and human rights. Additionally, specific certificate courses focus on these areas to further enhance student awareness.

The college actively promotes engagement through committees, cells, and clubs dedicated to gender equality, environmental awareness, and human values. Workshops, seminars, and awareness programs are regularly organized, with significant events like International Women's Day and Earth Day serving as platforms for advocacy and education.

Regular assemblies provide opportunities for discussions on these critical issues, fostering a culture of ethical awareness and social responsibility among students. The adoption of the National Education Policy (NEP) 2020 has further reinforced the integration of these values within the curriculum, ensuring students not only acquire academic knowledge but also develop a strong ethical foundation and civic responsibility.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

24

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.bahonafeedback.com/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

597

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

159

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Bahona College follows an inclusive academic approach tailored to students' diverse needs and learning paces. Recognizing these variations, the college assesses students through real-time evaluations, interactive teaching, tests, assignments, projects, seminars, fieldwork, group discussions, mentoring, and practical sessions. Based on this, advanced and slow learners are identified, and specific strategies are implemented.

For Advanced Learners:

Students with advanced understanding are guided with supplementary materials, tutorial classes, and research-based learning opportunities within departments and external institutions. Experiential, project-based, and field-study methods are emphasized to develop creativity, critical thinking, and adaptability. Group activities foster teamwork and inclusivity, while seminars enhance communication and presentation skills. Merit-based scholarships motivate their efforts.

For Slow Learners:

Individual discussions during mentoring sessions help identify strengths and weaknesses, leading to customized study plans. Focus is placed on personalized learning, realistic goal-setting, and multilingual instruction to overcome barriers. Weekly remedial classes, group activities, and creative teaching methods aid their progress.

For All Learners:

Peer-learning bridges gaps, and progress is regularly shared with parents. Events and activities are organized to empower students academically and socially, ensuring holistic development for all.

File Description	Documents
Link for additional Information	https://backendbahona.corexx.in/src/uploads/COLLEGE_PP/TLE%20Policy_HO7gMUEnI2.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
738	55

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-Centric Learning at Bahona College

Bahona College emphasizes student-centric learning methodologies that extend beyond traditional classrooms to nurture critical thinking, problem-solving abilities, and holistic development.

Experiential Learning: Students gain practical exposure through well-equipped laboratories in departments like Botany and Chemistry, along with regular field visits and studies that enhance environmental awareness, such as excursions to biodiversity parks.

Participative Learning: The curriculum incorporates seminars, group discussions, and entrepreneurship initiatives, such as trade fairs and mushroom cultivation workshops, to foster teamwork and innovation. Independent research opportunities with reputed institutions further strengthen academic engagement.

Community Engagement: Activities like Safai Abhiyans and outreach programs promote civic responsibility and social contribution among students.

Career Preparation: Life skills workshops and group discussion training equip students with essential tools for career

advancement.

Extra-Curricular Activities: Annual College Week, departmental magazines, and competitions encourage leadership and teamwork. Faculty and student exchange programs support interdisciplinary learning.

Student Governance: Active participation in Students' Union elections and representation in college committees ensures student involvement in decision-making processes.

This comprehensive approach cultivates academically excellent, socially responsible, and well-rounded individuals, ready to make meaningful contributions to society.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://backendbahona.corexx.in/src/uploads/COLLEGE_PP/TLE%20Policy_HO7gMUEnI2.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-Driven Learning at Bahona College Bahona College integrates Information and Communication Technologies (ICT) into the teaching-learning process to prepare students for a technology-driven world. Pedagogical Applications: The use of visual aids, such as LCD projectors and smartboards, enhances engagement and efficiency while minimizing paper usage and health hazards. Hybrid learning combines online and offline instruction, addressing geographical barriers and enabling flexible attendance tracking. Online assessments streamline evaluation processes, ensure secure data management, and promote sustainability through paperless submissions. Enhanced Communication: Emails, cloud storage, and instant messaging platforms facilitate seamless information sharing, access to diverse learning materials, and improved communication between students, faculty, and peers. E-Learning Resources: Faculty-developed content, hosted on slide-sharing platforms and video streaming sites, supplements classroom instruction. The college website is evolving into a centralized learning hub for curricular and extracurricular information. Additional Applications: ICT enables remote participation in meetings and events, allowing access to diverse resource persons.

It also supports counseling and awareness programs, enhancing accessibility and flexibility. This strategic integration of ICT creates a dynamic and inclusive learning environment, equipping students with the skills and adaptability required for success in a technologically advanced future.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.bahonacollege.edu.in/facilities/ict-facilities

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

55

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

38

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

730 years 1 month 4 days

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparent Internal Assessment System at Bahona College

Bahona College has established a transparent and structured internal assessment system in alignment with the regulations of Dibrugarh University to ensure fair and comprehensive student evaluation.

Assessment Components: Sessional examinations, contributing 50% to the assessment, are conducted by departments or examination committees as per the university calendar. Faculty handle question

paper setting, invigilation, and evaluation, with timely notice dissemination. Seminars and group discussions, accounting for 25%, foster critical thinking and communication skills and are evaluated by departments, with results displayed on departmental notice boards. Attendance, contributing 25%, requires a minimum of 80% for semester examinations, with flexibility provided for valid reasons, subject to approval and fees.

Evaluation Process: Answer scripts are promptly evaluated, and a review period is provided for students to address discrepancies. Departmental meetings analyze individual student scores and progress, ensuring comprehensive feedback. Final scores are transparently displayed on departmental notice boards.

Reporting: Cumulative internal assessment scores are submitted by the appointed Assistant Officer-in-Charge to the university in the prescribed format.

This well-defined and robust internal assessment system fosters fairness, transparency, and accountability, significantly contributing to the holistic evaluation of students.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.bahonacollege.edu.in/academic/evaluation

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Transparent Grievance Redressal System at Bahona College

Bahona College upholds a transparent and efficient system for addressing student grievances related to internal examinations, ensuring impartial evaluation and fostering trust.

Grievance Redressal Framework: Students are oriented about the transparent evaluation process during their induction and before each sessional examination. Detailed evaluation criteria and rubrics are pre-communicated, with examinations conducted in strict adherence to university guidelines. Evaluated answer scripts and scores are made accessible, enabling students to promptly identify and address discrepancies.

Grievance Resolution Channels:

1. **Faculty Level: Students can initially discuss grievances with the concerned faculty member for immediate resolution.**
2. **Departmental Level: Unresolved issues are escalated to the Head of the Department for further review.**
3. **Principal's Level: Complex or unresolved grievances are addressed by the Principal, whose decision is final and binding.**

Alternate Communication Channels: Grievances can be submitted to the Principal via a dedicated email address (iagbahcol@gmail.com) or through formal written complaints.

This multi-tiered grievance redressal system ensures timely, transparent, and efficient resolution of student concerns, reinforcing fairness and accountability in the evaluation process.

File Description	Documents
Any additional information	View File
Link for additional information	https://backendbahona.corexx.in/src/uploads/COLLEGE_ACADEMIC_NOTICE/IA%20grievance%20notice%20and%20form_3BLL5L8Ndz.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Transparency in Programme and Course Outcomes at Bahona College

Bahona College promotes transparency and accountability by ensuring that Programme and Course Outcomes (POs and COs) are widely communicated and understood by faculty and students.

Development and Communication:

- **Programme and Programme-Specific Outcomes: These are developed by the Committee on Curricular Aspects with inputs from stakeholders and are regularly updated to meet industry and societal needs. They are prominently displayed on the college website for easy student access.**
- **Course Outcomes: Departments formulate COs in alignment with POs. These are communicated to faculty and students during**

orientation sessions and displayed on the college website. Additionally, they are shared with parents and guardians during Parent-Teacher Meetings.

Assessment of Awareness: Regular surveys are conducted to evaluate the understanding of Programme and Course Outcomes among faculty and students, ensuring alignment with institutional learning objectives.

This systematic and transparent approach fosters a collective understanding of educational goals, empowering both faculty and students to effectively achieve and contribute to Programme and Course Outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://backendbahona.corexx.in/src/uploads/COLLEGE_DOWNLOADS_GALLERY/2_lVZbEEMKUC.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Bahona College's Approach to Assessing Programme and Course Outcomes Bahona College employs multiple methods to ensure the attainment of Programme Outcomes and Course Outcomes, adhering to the principles of Continuous and Comprehensive Evaluation. These methods include:

1. Classroom Interaction: Teachers evaluate students' engagement and communication during classroom sessions to assess their learning progress.
2. End-Semester Examinations: A direct and objective method to quantitatively evaluate students' performance and outcome attainment.
3. Internal Assessment: Standardized tests, seminars, and group discussions are used to address diverse learning needs and abilities.
4. Extracurricular Achievements: The college values student participation in extracurricular and research activities

beyond the prescribed curriculum.

5. Higher Studies and Employment: Progression to higher education and post-course employment are key indicators of programme and course success.

Additionally, the college has an established feedback mechanism. Surveys conducted in 2023 revealed that 86.2% of students believed the courses enhanced their understanding, and 80.1% reported significant capacity development. These insights guide the institution in refining teaching-learning practices to achieve holistic educational goals.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://backendbahona.corexx.in/src/uploads/COLLEGE_DOWNLOADS_GALLERY/2_bEhxiLZN4M.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

195

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.bahonacollege.edu.in/academic/results

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://backendbahona.corexx.in/src/uploads/COLLEGE_DOWNLOADS_GALLERY/2_xJBoxgk9T5.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

45.48045

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://backendbahona.corexx.in/src/uploads/COLLEGE_DOWNLOADS_GALLERY/3_RSt3nSGY8T.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

25

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

34

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

Bahona College is dedicated to promoting social responsibility and community involvement among its students. Through various bodies, societies, cells, and units, the college organizes a wide range of extension activities aimed at raising awareness about pressing social issues and addressing the needs of the local community. These initiatives include NSS Special Camps, regular cleanliness and plantation drives, as well as awareness programs on topics such as health, hygiene, social evils, human rights, and environmental issues. Science awareness programs are also conducted. Additionally, the Women's Cell organizes events like Girl Child Day and International Women's Day, which encourage community participation. The college also celebrates key local, national, and international days to spread awareness among students and the community. It further organizes competitions, training sessions, workshops, and outreach programs that focus on important issues such as livelihood opportunities, gender equality, human rights, healthcare, and combating social evils and superstitions. Through these initiatives, Bahona College takes a holistic approach to community development, engaging both students and faculty. This not only benefits society but also fosters the overall development of students, helping to shape them into responsible citizens and future leaders.

File Description	Documents
Paste link for additional information	https://backendbahona.corexx.in/src/uploads/COLLEGE_DOWNLOADS_GALLERY/3_R3TK8oEmE5.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

46

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2901

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Bahona College has adequate physical and updated academic facilities as per the needs of the concerned. The total built-up area is 5918 sqm. The college provides 12 departments and 42 classrooms with an adequate teaching-learning environment. There are 15 laboratories for 6 concerned departments. All departments have proper light and ventilation and are well-equipped with LCD projectors and Wi-Fi connectivity. The departments of Assamese,

History, Education, English, Political Science, and Economics are located in the foundation building and New Arts Building. There are 2 conference halls (room no. 78 and Rupkonwar Hall) located in the New Arts Building (ground floor) & old building (1st floor) respectively. The 3rd floor contains classrooms (Rooms 85, 86, 87), a conference hall and a psychological laboratory for Education Dept. Additionally, 8 general classrooms are also located in the old building, 2 rooms are equipped with LCD projector (Room No. 7 & 8). To the left periphery of the old building, the Science building contains the College library and 6 Science departments as well as their laboratories. The New Science Building has chemistry laboratories, two ordinary classrooms, and two ICT-enabled classrooms (C1 & C2). The community college has two newly constructed classrooms in it.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bahonacollege.edu.in/facilities/infrastructural

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Bahona College has sufficient facilities for sports, games, and cultural activities for both students & faculties. An auditorium with a seating capacity of 800 people and a well-decorated stage acts as a multipurpose facility for various kinds of activities. There are 3 conference halls with open stages, which can also be used for cultural activities. An open-air podium in the courtyard in front of the indoor stadium is also available. The college has a large and well-equipped indoor stadium of size 680 sq m. It has sufficient space to perform group activities such as yoga, martial arts, etc. It houses two badminton courts, one gymnasium, and a boxing practice facility. The gymnasium caters to the needs of both male & female students & faculty members as well. The multi-gymnasium has various exercise equipment for all. Every year, college week is organized having competitions of various outdoor & indoor games. The college has a volleyball court inside the campus, whereas the major playground of size 3800 sqmis on the campus of the neighboring Bahona Boys' High School by virtue of a MoU. The playground is available for college students for major outdoor games.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.youtube.com/watch?v=erHsXbwLB9g

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.youtube.com/watch?v=r6ZmFYni_Uo
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Nil

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Bahona College Library, comprising a central facility and 12 departmental libraries, operates with full automation facilitated by the Koha Integrated Library Management System (ILMS) and Barcode technology. The central library houses 35,478 printed books, subscriptions to 7 printed journals, 8 newspapers, and 11 magazines. Additionally, it boasts a collection of 1,286 reference books, rare publications, research reports, and college magazines. The library conducts biennial stock verifications and offers reading spaces for students, faculty, and competitive exam aspirants, accommodating over 50 individuals. Operating from 10:00 AM to 4:00 PM on all working days, the library facilitates borrowing privileges for degreestudents (3 books/14 days), faculty members (6 books/180 days), and other staff (5 books/90 days). Furthermore, it has implemented measures like barcode-based attendance, OPAC for browsing holdings, and a digital library with internet-connected computers. Wi-Fi access, membership to E-Content platforms, and QR code-based services enhance user experience. The library also facilitates online book requisitions and bookings, WhatsApp based communication, and ID card printing services. Regular workshops and training programs are conducted for fostering continual improvement and service innovation. Name of ILMS software : Koha Nature of automation (fully or partially) : Fully Version : 20.11.11.000 Year of Automation : 2009.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.bahonacollege.edu.in/library/about

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.126

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

148

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college allocates a budget for annual maintenance based on the need. The network-connected computers are protected by antiviruses. Moreover, the college hires computer technicians and service providers for any disorder or damage based on the need. The Institution takes utmost care for upkeeping and replacement of

the IT tools whenever necessary. Activities such as installation of anti-virus periodically, formatting of computers in case of corrupt operating systems, and replacing hardware of old computers as well as new computers are undertaken yearly and come under Annual Maintenance Cost (AMC). In addition to the Wi-Fi facility, the college provides 6 internet connecting devices (Jio-Fi) as an additional tool for maintaining IT infrastructure. The college website is regularly updated. It has paid Google services for e-mail and cloud storage with the suffix @bahonacollege.edu.in. Every faculty, department & cells has assigned Google accounts for smooth information sharing. The Institute website is regularly updated by the webmaster whereas the faculty members & departments update their respective parts individually. The programming & network management of the website is handled by the Corexx. The college also has an up-to-date user-friendly online admission portal embedded in the website for fresh students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://backendbahona.corexx.in/src/uploads/COLLEGE_DOWNLOADS_GALLERY/IT%20Facility_Z1VcJe55i8.pdf

4.3.2 - Number of Computers

81

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39.455

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Bahona College demonstrates a robust framework for the maintenance and utilization of its physical, academic, and support facilities. Oversight is decentralized among various committees, including Purchase, Construction, and RUSA Committees, ensuring comprehensive supervision. Financial sustainability is achieved through diverse funding sources, including grants from entities like RUSA, UGC, DBT, and the state government. The college meticulously manages its classrooms, laboratories, and library resources. Laboratory procurement follows tender processes, while library services incorporate modern technologies. Computer maintenance ensures connectivity and security, with provisions for power backup and antivirus software installation. Additionally, digital classrooms and seminar halls facilitate enhanced academic experiences. Extracurricular activities thrive under faculty guidance, with sports facilities utilized for both indoor and outdoor activities. The college fosters cultural and intellectual growth through well-equipped auditoriums and organized events, supported by student unions and various committees. Healthcare services are integrated, with an in-house infirmary. Waste management follows sustainable practices, including recycling initiatives and a plastic ban policy. Transportation policies ensure safety and environmental consciousness, with designated parking areas and electric vehicle charging stations. Overall, Bahona College's policy document outlines a comprehensive approach

to facility management, emphasizing sustainability, student welfare, and academic excellence underthe oversight of the governing body.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://1drv.ms/b/c/0f5c8a75a453ee91/ETD4T2cGZSlEnNzpgrT9tsIBW_OVsIECIXBD6nBEjmR2jw?e=nTZXlT

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

646

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

16

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.bahonacollege.edu.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

254

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

254

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

59

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Bahona College fosters robust student representation and engagement across administrative, co-curricular, and extracurricular spheres. Anchored by the Students' Union—comprising 16 portfolios and led by an elected President alongside a General Secretary—the institution integrates student governance into its core operational framework. Guided by dedicated Teacher Advisors, the Union actively participates in policy planning and meticulously executes campus events, ensuring that student voices contribute significantly to institutional decision-making. Initiatives such as the Freshers' Social and College Week not only enrich campus life but also cultivate a vibrant and inclusive student culture.

Beyond the Union, specialized roles like Gender Champions and NSS volunteers further empower students to advocate for gender equality, community development, and social responsibility. These student representatives actively participate in bodies such as the Internal Complaints Committee (ICC) and NSS, ensuring that diverse perspectives are considered in key discussions. The General Secretary's ex-officio membership in the RUSA Project Monitoring Committee underscores the institution's commitment to involving students in higher-level administrative processes. Through these well-established processes and norms, Bahona College empowers its student body to shape decisions, engage in community initiatives, and develop leadership skills, thereby nurturing a culture of collaboration, accountability, and civic responsibility.

File Description	Documents
Paste link for additional information	https://bahonacollege.edu.in/sra
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Bahona College plays a vital role in the institution’s development through both financial and non-financial contributions. Their continuous engagement strengthens the academic and infrastructural growth of the college.

A significant contribution from the alumni includes the donation of an almirah by the former students of the Political Science Department, enhancing departmental facilities. Additionally, alumni have enriched the college library by donating books, providing valuable resources for students and faculty.

Alumni from the English and Botany Departments have contributed intellectually by delivering guest lectures, sharing their knowledge and experiences to inspire current students. Biswajit Neog, an alumnus of the English Department, conducted special classes for ADRE Exams, assisting aspirants in their preparation. Biswajit Saikia, an alumnus of the Economics Department, donated a water purifier worth ?45,000, improving the college’s infrastructure and ensuring access to clean drinking water. Furthermore, several alumni have provided financial assistance amounting to less than ?1 lakh, supporting various institutional needs.

These contributions reflect the strong bond between Bahona College and its former students, reinforcing a culture of giving back and ensuring the continued growth of the institution. The Alumni Association remains a crucial pillar in shaping the college’s academic environment and infrastructure.

File Description	Documents
Paste link for additional information	https://www.bahonacollege.edu.in/alumni/support
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is deeply aligned with its vision and mission, fostering a participatory and inclusive decision-making process. Led by the Governing Body and facilitated by the Secretary and Principal, the governance structure ensures that institutional policies and initiatives uphold the institution's core objectives.

The participatory model engages all stakeholders, including Heads of Departments, Committee Conveners, and staff representatives, who actively contribute to shaping the institution’s direction. Faculty members play a crucial role in academic and administrative decision-making through their involvement in key bodies such as the Governing Body, Budget Committee, and various Cells and Committees. Their contributions extend to curriculum development, student enrichment programs, admission procedures, and cultural activities.

The institution's governance is further strengthened by meticulously planned perspective strategies that reflect its long-term goals. These plans encompass academic advancements, research initiatives, student and faculty support mechanisms, governance enhancement, and innovation-driven policies.

By integrating all stakeholders into its governance framework, the

institution ensures a dynamic and responsive administrative structure. This approach not only fosters academic excellence and holistic development but also enhances the institution's societal impact, reinforcing its commitment to quality education and progressive growth.

File Description	Documents
Paste link for additional information	https://www.bahonacollege.edu.in/vision
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership of Bahona College is evident in its institutional practices of decentralization and participative management, as demonstrated in the organization of the 4th Bahona College Annual Trade Fair 2024. The leadership structure involves multiple levels of administration, ensuring collective decision-making and the active participation of faculty members in governance.

The formation of an Organizing Committee with Advisors, Conveners, and multiple Sub-Committees reflects a well-structured approach to decentralization. The Principal, Vice Principal, and IQAC Coordinator provide strategic guidance, while a team of faculty members takes on leadership roles as Conveners, ensuring smooth execution.

The participative management approach is visible in the division of responsibilities among various Sub-Committees, such as Publicity, Stall Management, Registration, Security, Sound, and Campus Management. Each committee operates under a designated Convener, with faculty members actively engaged in specific tasks, ensuring efficiency and accountability.

By distributing responsibilities among different stakeholders, the institution fosters a sense of ownership, teamwork, and collaboration. This decentralized governance model not only enhances institutional efficiency but also empowers faculty members to contribute meaningfully to institutional activities, reinforcing Bahona College's commitment to inclusive and participatory leadership.

File Description	Documents
Paste link for additional information	https://www.bahonacollege.edu.in/admsupport
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Bahona College's Strategic/Perspective Plan (2022-23 to 2027-28) is a structured framework designed to drive institutional growth and quality enhancement. For the academic year 2023-24, the college has effectively implemented key initiatives from the plan, particularly in the area of Gender Sensitization through Advocating Inclusivity, under the Student Support and Progression section.

One of the major actions taken includes strengthening campus security through 24-hour CCTV surveillance, anti-ragging committees, and stringent safety protocols. The boys' and girls' hostels have been fortified with boundary walls, guarded entrances, and essential amenities, managed by wardens and dedicated committees.

The institution has also prioritized mental health and gender awareness by conducting counseling sessions and regular workshops on gender-related concerns. To ensure student comfort, the college has set up separate common rooms with washroom facilities, promoting privacy and inclusivity.

By integrating these measures, Bahona College has effectively deployed its strategic plan for 2023-24, creating a safe, inclusive, and gender-sensitive environment. These efforts align with the institution's Vision, Mission, and Quality Policy, reinforcing its commitment to academic excellence and social responsibility, as recommended by NAAC.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://backendbahona.corexx.in/src/uploads/COLLEGE_PP/Perspective%20Plan%202017-18%20to%202022-23_i051CMrB82.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Bahona College operates within a well-defined governance structure that ensures the effective and efficient functioning of its institutional bodies. The college follows the academic guidelines of Dibrugarh University while complying with the regulations of the Directorate of Higher Education and UGC. Financial support from the Government of Assam, UGC, and RUSA is supplemented by periodic assessments from benchmarking agencies such as NAAC, NIRF, and AISHE.

At the helm of governance is the Governing Body, consisting of 13 members, with Dr. Munindra Konwaras President and the Principal as Secretary. This body ensures smooth administration, with the Principal serving as the executive head and the final authority on financial matters. Several specialized committees, such as Purchase, Construction, and Hostel Management Committees, assist in decision-making and institutional operations.

Recruitment and promotion of teaching staff adhere to UGC eligibility criteria and state government regulations, while non-teaching staff appointments follow state service rules. A comprehensive code of conduct clearly defines the responsibilities of all stakeholders, fostering accountability and transparency. Through structured policies, well-defined procedures, and a strong administrative setup, Bahona College ensures seamless institutional functioning, reinforcing its commitment to quality education and good governance.

File Description	Documents
Paste link for additional information	https://www.bahonacollege.edu.in/pp
Link to Organogram of the Institution webpage	https://www.bahonacollege.edu.in/pdfs/organogram_v3.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Bahona College has implemented comprehensive welfare measures to ensure the well-being and professional growth of both teaching and non-teaching staff. The Employees' Welfare Policy Document, adopted in 2019, outlines key provisions such as healthcare facilities, yoga sessions, canteen services, leisure amenities, emergency financial support, professional development programs, women's safety measures, and ICT infrastructure.

To provide financial assistance, the college has a Thrift and Credit Society, supporting employees during times of need. A well-equipped Staff Common Room with seating and restroom facilities enhances workplace comfort. The college canteen offers affordable refreshments with separate seating arrangements for students, faculty, and staff.

The institution prioritizes health and well-being through regular health check-ups, a visiting doctor, and an infirmary for emergencies. Additionally, the Employees' Development Mechanism organizes training programs and workshops to enhance staff skills. The college also recognizes and appreciates faculty achievements by felicitating teachers for academic excellence, including those earning Ph.D. degrees.

These initiatives reflect Bahona College's commitment to fostering a supportive and growth-oriented work environment, ensuring the overall well-being, motivation, and satisfaction of its employees.

File Description	Documents
Paste link for additional information	https://backendbahona.corexx.in/src/uploads/COLLEGE_PP/Employees%20Welfare%20Policy_RhpmT0JRep.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

50

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Bahona College has a well-structured Performance Appraisal System for both teaching and non-teaching staff, ensuring continuous improvement and accountability.

For teaching staff, the college employs a Students' Feedback Analysis system, where students provide anonymous online feedback based on ten evaluation criteria. The Students' Feedback Index (SFI) standardizes assessments across departments, allowing for fair comparisons. The IQAC analyzes these scores and submits reports to the Principal, who takes necessary measures to enhance the teaching-learning process. Faculty members with lower SFI values receive counseling and guidance for improvement.

Additionally, teaching staff undergo performance evaluations through Annual Performance Indexes (API), which assess teaching effectiveness, research contributions, and co-curricular activities. A minimum API score is required for promotions, ensuring merit-based career progression and encouraging continuous professional development.

For non-teaching staff, performance is evaluated based on efficiency, cordiality, punctuality, and helpfulness. The IQAC collects feedback and counsels employees needing improvement.

The appraisal system not only helps in intra and inter-departmental comparisons but also guides institutional improvement strategies. By fostering a culture of accountability and excellence, Bahona College ensures that both teaching and non-teaching staff contribute effectively to institutional growth.

File Description	Documents
Paste link for additional information	https://backendbahona.corexx.in/src/uploads/COLLEGE_ADMIN_NOTICE/Performance%20Appraisal%20System_wRD8ZIAIAw.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Bahona College ensures financial transparency and accountability through regular internal and external audits. The institution follows a structured audit mechanism to maintain accuracy in financial management.

For internal audits, financial transactions are systematically

recorded in cash books, and payments are processed through cheques or online transfers. The Purchase Committee oversees expenditures, ensuring compliance with financial regulations. Additionally, a social audit system is in place, where departmental financial activities are reviewed annually by a committee comprising internal and external members, including student representatives.

For external audits, two types are conducted:

1. Government Audit – The Director of Audit, Assam, performs audits under the Assam Accounts and Audit Act-1930.
2. External Chartered Accountant Audit – Independent auditors appointed annually review accounts related to funds from UGC, RUSA, ASTEC, DBT, and other agencies.

Auditors scrutinize cashbooks, bank statements, ledgers, purchase records, and vouchers. Any discrepancies or minor irregularities are promptly addressed. Audit reports are submitted to the Principal and funding agencies, ensuring compliance. The Public Financial Management System (PFMS) is used for government-funded accounts to enhance transparency.

By implementing these measures, Bahona College upholds financial discipline, ensuring efficient utilization of resources while maintaining institutional integrity and accountability.

File Description	Documents
Paste link for additional information	https://backendbahona.corexx.in/src/uploads/COLLEGE_DOWNLOADS_GALLERY/Social_audit2016_2021_38eXzAcv5n.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

8.73

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Bahona College employs a comprehensive strategy to mobilize funds and optimize resource utilization, ensuring sustainable growth and enhanced academic delivery. The institution secures financial support through government and non-government channels, grants, local partnerships, and donations. In 2023, the college received a fund of ?8 lakh from Nilima Dutta. Additionally, funds were generated through seminar registrations, internship applications, and individual donors in both cash and kind.

The college effectively utilizes available space, repurposing unused areas into value-added facilities such as a modern canteen, a digital service center, new arts and science buildings, an incinerator, vermicompost units, and an expanded boys' hostel. The indoor stadium is maximized for sports activities, with MoUs enabling external academies to use it for training sessions and competitive exams.

Intellectual resource mobilization is emphasized through academic programs, staff development initiatives, and efficient use of abstract resources. All resource mobilization procedures are strategically planned and approved by the Governing Body, ensuring alignment with the college's mission. This integrated approach strengthens Bahona College's commitment to quality education and institutional excellence.

File Description	Documents
Paste link for additional information	https://backendbahona.corexx.in/src/uploads/COLLEGE_PP/Policy%20for%20Maintenance%20of%20Infrastructure%20Bahona%20College-%20Additional%20(1)_5k7ilYeoDJ.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at Bahona College has been instrumental in institutionalizing quality assurance strategies and enhancing academic and administrative processes. It has initiated various programs to maintain and improve institutional standards. IQAC conducts orientation programs for new students, equipping them with essential academic and ethical guidelines. Workshops on research methodology and academic integrity have strengthened the research culture, ensuring scholarly excellence.

IQAC actively promotes gender sensitization and has established a structured grievance redressal mechanism to address student concerns. Awareness programs on crucial social issues, such as the dangers of tobacco use and cancer prevention, further reflect its commitment to holistic student development. The introduction of the Attendance and Leave Policy for Students in this academic session is a significant step toward ensuring discipline and academic consistency.

Additionally, IQAC facilitates career guidance seminars, vocational programs, and MoUs for certificate courses, enhancing students' employability and entrepreneurial skills. It organizes cultural and social events like National Unity Day and Human Rights Day, fostering inclusivity and civic responsibility. Through these initiatives, IQAC has created a robust framework for quality enhancement, ensuring continuous improvement in academic and institutional excellence at Bahona College.

File Description	Documents
Paste link for additional information	https://www.bahonacollege.edu.in/iqac/members
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Strategic Planning

Bahona College meticulously plans its teaching-learning processes through the Internal Quality Assurance Cell (IQAC), ensuring alignment with prescribed norms. A well-structured prospectus, academic calendar, and class routines guide the institution's academic delivery. Orientation programs introduce students to course structures, assessment methodologies, institutional facilities, and regulations, creating a strong foundation for their academic journey. The college integrates National Education Policy (NEP) guidelines and post-COVID academic strategies into its perspective plans, ensuring adaptability and forward-thinking curriculum development.

Implementation

To maintain academic rigor, Bahona College employs structured assessment and monitoring mechanisms such as sessional exams, assignments, seminars, and mentoring sessions. The Heads of Departments issue Syllabus Completion Certificates to ensure timely and comprehensive syllabus coverage, while class records are diligently maintained for accountability. The institution actively incorporates stakeholder feedback, refining teaching methodologies to meet evolving educational needs.

Review of the Curriculum

IQAC plays a pivotal role in evaluating teaching methodologies, operational practices, and learning outcomes. Regular audits, feedback analyses, and curriculum reviews help track incremental improvements in academic and co-curricular activities. Through systematic adjustments and strategic enhancements, Bahona College continuously elevates the quality of education, ensuring excellence in teaching-learning processes.

File Description	Documents
Paste link for additional information	https://www.bahonacollege.edu.in/iqac/minutes
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality	A. All of the above

initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	https://backendbahona.corexx.in/src/uploads/COLLEGE_DOWNLOADS_GALLERY/DU%20Annual%20Report%202024_4y4DdxVryX.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

ahona College has taken several initiatives to promote gender equity by ensuring safety, security, counseling, and dedicated facilities for students.

For safety and security, the college has 24-hour CCTV surveillance, and an Anti-Ragging Committee actively monitors campus activities, including the Girls' and Boys' Hostels, to prevent harassment. The Girls' Hostel is well-protected with boundary walls, a gated entry, and round-the-clock security personnel. A Hostel Committee, along with a lady matron, oversees student welfare. Similarly, the Boys' Hostel is secured with proper facilities.

For counseling, the college conducts regular awareness programs through the Internal Complaints Committee (ICC), Gender Champion Committee, and Women’s Cell. Events such as talks on gender sensitization, domestic violence awareness, and responsibilities towards the girl child were organized. Special sessions were conducted on National Girl Child Day (24th January 2024) and the International Day for the Elimination of Violence Against Women (4th December 2023).

Additionally, separate common rooms for boys and girls with essential amenities ensure comfort and convenience.

Through these efforts, Bahona College remains committed to creating a gender-sensitive and inclusive environment on campus.

File Description	Documents
Annual gender sensitization action plan	https://backendbahona.corexx.in/src/uploads/COLLEGE_DOWNLOADS_GALLERY/AQAR%2023-24-7_WNd6KJ1YZQ.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://backendbahona.corexx.in/src/uploads/COLLEGE_DOWNLOADS_GALLERY/AQAR%2023-24-7_iQWxjNGzZi.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Bahona College follows the 3Rs principle – Reduce, Reuse, and Recycle – for effective waste management and ensures proper disposal of degradable and non-degradable waste.

1. **Solid Waste Management: The college segregates biodegradable and non-biodegradable waste using designated dustbins. Biodegradable waste is converted into vermicompost, used as a natural fertilizer in the campus garden. Non-biodegradable waste, such as plastic and metal scraps, is collected and handed over to waste collectors.**

2. **Liquid Waste Management: Wastewater from canteens, hostels, and toilets is properly drained to prevent stagnation. Laboratory waste is managed through tanks and drainage systems, ensuring no contamination.**

3. **Biomedical Waste Management: Though Bahona College does not generate significant biomedical waste, any sanitary waste is disposed of following hygienic practices.**

4. **E-Waste Management: Discarded electronic devices, batteries, and cables are collected and sent to Tech Hub for recycling. Reusable parts from electronic gadgets are repaired and repurposed.**

5. **Waste Recycling System: Students engage in waste recycling activities, such as using plastic bottles for decorations and repurposing old paper.**

6. **Hazardous Chemical and Radioactive Waste Management: Chemicals like HCl, H?SO?, and HNO? are diluted before disposal**

These initiatives promote a clean and sustainable campus environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.youtube.com/watch?v=qWyYlVwNcPo&ab_channel=BAHONACOLLEGE
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **1. Restricted entry of automobiles** **2. Use of Bicycles/ Battery powered vehicles** **3. Pedestrian Friendly pathways** **4. Ban on use of Plastic** **5. landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment	**A. Any 4 or all of the above**

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Bahona College regularly organizes awareness campaigns for the promotion of an inclusive environment on campus as well as in the communities from where students' hail. The initiatives taken by the college can be broadly categorized into two types: departmental level and whole-college level. At department level, all the teachers mandatorily sensitize student mentees about the maintenance of an inclusive environment on campus as well as their communities, highlighting the importance of harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. At the college level, various units of the institute, such as NSS and NCC, regularly organize major events, including all the employees and students of the college along with local communities. As a part of inclusiveness and responsibility towards society, the college took the cleanliness drive responsibly and cleaned the nearby areas under different banners, the most important being Swacchata hi Seva. The drives organized included students and nearby residents all under the same roof, thus promoting unity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Bahona College is committed to promoting constitutional values, rights, duties, and responsibilities among students and employees. The institution ensures that democratic principles, as enshrined in the Preamble of the Indian Constitution, are instilled through various academic and extracurricular activities.

As a democratic practice, student union elections are held annually, and elected representatives participate in decision-making processes. Student union members are included in various administrative committees, fostering leadership and civic responsibility. Departments also engage students in discussions before making key academic decisions, ensuring freedom of thought and expression.

The college respects secularism and communal harmony, reflecting diversity in its holiday calendar and allowing students and staff to observe their religious festivals. Equality of status and opportunity is upheld through a strict dress code, merit-based scholarships, and adherence to government reservation policies in admissions and recruitment.

To promote civic awareness, the college organizes events such as National Voters' Day, International Human Rights Day, Communal Harmony Week, and Constitution Day. It also celebrates Independence Day, Republic Day, and Gandhi Jayanti to reinforce the values of unity and national integrity.

A zero-tolerance policy is in place against discrimination or any actions that undermine constitutional values, ensuring an inclusive and just environment for all.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Bahona College actively organizes and celebrates various national and international commemorative days, events, and festivals to instill patriotism, environmental awareness, scientific thinking, and social responsibility among students and the community. These events are held both within the campus and in collaboration with local communities, including NSS-adopted villages.

The institution celebrates Independence Day (15th August) to honor the sacrifices of freedom fighters and mark India's liberation from British rule. Similarly, Republic Day (26th January) is

observed to commemorate the adoption of the Indian Constitution. Gandhi Jayanti (2nd October) is celebrated to reflect on Mahatma Gandhi's principles of non-violence and self-reliance.

To promote science education and scientific thinking, National Science Day (28th February) is observed with activities like guest lectures, scientific model competitions, essay writing, street drama, and awareness rallies, involving students and neighboring schools.

Environmental awareness is emphasized through events like World Environment Day, World Plastic-Free Day, and World Forest Day, where tree plantations, clean-up drives, and seminars are conducted. World Ozone Day and International Yoga Day are also observed to spread awareness about climate change and holistic well-being.

These celebrations help foster a sense of national pride, scientific temperament, and environmental consciousness among students and the community.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Commitment to the Environment

Bahona College is dedicated to maintaining a green, clean, and eco-friendly environment within its campus and adopted villages. The college engages students, faculty, and staff in environmental initiatives such as plantation drives, waste management following the 5R principle, energy conservation, and water preservation. Students are encouraged to plant and nurture saplings, and NSS and NCC volunteers actively participate in awareness campaigns. The college has installed solar energy systems, biogas plants,

rainwater harvesting structures, and an e-vehicle charging station. It conducts Green, Energy, and Environment Audits and promotes plastic-free policies. The institution also extends environmental awareness to adopted villages through extension activities.

Best Practice 2: Dedication Towards Rural Development

Recognizing its role in community upliftment, Bahona College works towards rural development by promoting education, health and hygiene, skill development, and environmental consciousness. The college has adopted seven villages, where it organizes awareness programs, skill-based training, and plantation drives. The NSS, NCC, and Women's Cell collaborate to address local challenges like poor sanitation, gender inequality, and lack of scientific temperament. Surveys guide targeted interventions, ensuring a meaningful impact on the community. Through these efforts, the college strengthens its commitment to holistic development and social responsibility.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Bahona College has distinguished itself through its unique Prepping and Progression Assistance for Rounded Empowerment (PREPARE) policy, which reflects its commitment to holistic student development. This initiative spans three stages—Preparation, College, and Post-College—ensuring continuous engagement with students from school to their professional lives.

In the Preparation Stage, Bahona College extends its outreach to nearby schools, conducting popular talks, awareness camps, and training programs while making its library, laboratory, and digital facilities accessible to school students. It also offers Higher Secondary classes in Arts and Science, providing early exposure to higher education.

At the College Stage, the institution goes beyond academics, integrating skill development, co-curricular activities, and

leadership training. Workshops on creative arts, life skills, and financial literacy, alongside NSS and NCC initiatives, nurture responsible citizenship and career readiness.

In the Post-College Stage, faculty members provide academic and career counseling, financial aid, and competitive exam guidance. Alumni continue to access institutional resources, and the college actively facilitates job opportunities.

The success of the PREPARE policy is evident in its strong ties with local schools, appreciation from communities, and alumni achievements, making Bahona College a pioneer in student-centric education and holistic empowerment.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To organize one international seminar. To publishfew research books. Upgrade physical infrastructure of the institution. To focus more on researchand publication. To organize workshops and training programs forstudents.