



Internal Quality Assurance Cell

Bahona College

P.O: Bahona, Jorhat- 785 101 (Assam)
Affiliated to Dibrugarh University

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Notice inviting tender for running Community Retail Store

Application in prescribed format is called from eligible interested parties for running Community Retail Store at Bahona College premise on or before 27th November, 2021. The nature of the store, eligibility criteria and selection methods and terms and conditions are listed below:

Nature of the store:

The store will be of groceries, stationeries and handicraft and weaving items made by students, families of adopted villages and staff of college. Details will be included in the MoU.

Eligibility:

1. The applicant must be an Indian Citizen
2. She/he must be above the age of 18 years.
3. Must have a Bank Account in her/his name.
4. Must have Voter ID or Aadhar.
5. Must have PAN Card.

Selection Criteria:

There will be three fold selection mechanisms. These are- Rent, Discount offered in products and Preference condition.

Rent: The Minimum Monthly Rent for the Community Retail Store Room is Rs.300/- (Three Hundred Only). Higher the bid, more the score in selection mechanism. Highest Bidder will get 40 Score. Other bidder will get score based on relative grading formula.

Discount offered in products: Discount on stationary, books and other items (Excluding Grocery, Handicraft and other selected items). Highest discount provider will get 40 score and other bidder will get score based on relative grading formula.

Discount slabs/products:

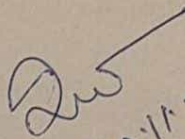
Minimum Purchase	Discount offered in %
Books	
Purchase of Rs. 0-200/-	
Purchase of Rs. 201 to 500/-	
Purchase of Rs. 501 to 1000/-	
Purchase of Rs. 1001 and above	

Preference condition:

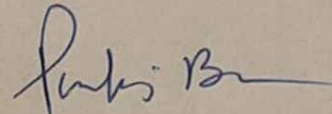
Condition	Score
Alumni of Bahona College	5
Non-Sanction Staff of the College	5
Store Outside the College Campus	5
Adopted Village Dweller	5

Terms and Conditions:

1. The agreement will be for three years. College authority may extend the agreement for another one year if the party's service is found satisfactory.
2. College will only provide a space/room for the store inside the College premise. Party has to arrange furniture and other required assets by themselves.
3. College will not be responsible for safety and security of the store and its staff. Party has to arrange their own security and safety measures.
4. Party must not damage college property and college reputation. College authority may take disciplinary action for damaging the property and reputation of the college.
5. Selected party must submit a Trade License from competent authority.
6. College will not be responsible for any loss or damage of the items sold in the store for any reason.
7. College will make arrangement for electrification but party has to pay the electricity bill.
8. College will ask students to sell their handicraft items through the Community Retail Store. A fixed margin will be shared between the College and the Vendor party.
9. Community Retail Store will only run during College Hours on working days. Store must be open during summer and winter break of the College.
10. Community Retail Store may sale items which are not prohibited by the government to sale in a normal retails store.
11. Party has to deposit Rs. 10,000/- (Rupees Ten Thousand) only as a security money. The Security money will be returned to the party only after three year and only if the party do not breach the agreement before time and follow the terms and conditions.
12. College may cancel the agreement with the party at any moment, without any prior notice, if the party breaches any of the above terms and conditions.


20-11-21

(Dr. P. K Dutta)
Principal & Chairperson
IQAC, Bahona College



(Dr. Pankaj Bora)
Coordinator, IQAC
Bahona College

(Application Format)

**To,
The Principal
Bahona College**

Sub: Submission of tender for opening Community Retail Store at Bahona College premise.

Sir,

In reference to the subject cited above, I/we would like to submit my bid for opening a Community Retail Store at Bahona College premise. I have enclosed the necessary documents with this application. The rent and other bidding details are mentioned below. Therefore, I kindly request you consider my bid for the same.

Details of the Bidder:

NAME OF THE APPLICANT:

NAME OF THE PARTNER (IF ANY):

ADDRESS:

BANK DETAILS*:

BANK ACCONT NUMBER:

NAME OF THE BANK:

BRANCH:

IFSC:

VOTER ID*:

AADHAR (If available)*:

PAN*:

**Photograph of
the Applicant**

* PHOTOCOPY/XEROX OF THE SUPPORTIVE DOCUMENTS NEED TO BE ATTACHED.

FINANCIAL BID:

Monthly Rent: RS. _____/- (Rupees.....only)

Discount slabs/products:

Minimum Purchase	Discount offered in %
Books	
Purchase of Rs. 0-200/-	
Purchase of Rs. 201 to 500/-	
Purchase of Rs. 501 to 1000/-	
Purchase of Rs. 1001 and above	

Preference condition:

Condition	Score
Alumni of Bahona College (Yes/No)	
Non-Sanction Staff of the College (Yes/No)	
Store Outside the College Campus (Yes/No)	
Adopted Village Dweller (Yes/No)	

List of documents attached:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Name of the Applicant:

Signature of the Applicant:

Date of Application: